**SECTION A - Your Details - please complete this section**

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
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<tr>
<td>Surname</td>
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<tr>
<td>Family name</td>
<td></td>
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<tr>
<td>Forename</td>
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<tr>
<td>Given name</td>
<td></td>
</tr>
<tr>
<td>Home Address</td>
<td></td>
</tr>
<tr>
<td>Postcode</td>
<td></td>
</tr>
<tr>
<td>E-mail address</td>
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</tbody>
</table>

**PHOTO**

We will use the photo taken at your Health, Safety & Environment Test if passed within the last 2 years. If you are exempt from the test you will need to attach a current passport style photo. Visit [www.cscs.uk.com/test](http://www.cscs.uk.com/test) for the Health & Safety requirements.

**CSCS Registration No. (if known)**

**National Insurance No.**

**Date of Birth**

**Home/Work Telephone Number**

**Mobile Number**

**SECTION B - Occupation & Card Details - please complete this section**

**CSCS Occupation Title:**

Your occupation must be one as listed on the CSCS website: [www.cscs.uk.com/occupations](http://www.cscs.uk.com/occupations) as titles vary e.g. The CSCS occupation title for a groundworker is a General Construction Operative.

Please tick one box from section 1 and one box from section 2 N.B - Don't forget to attach any necessary evidence - see overleaf.

1. **Card Type**
   - [ ] Duplicate
   - [ ] New
   - [ ] Renewal

2. **Cards**
   - [ ] Industry Accreditation
   - [ ] N/SVQ level 3, 4, 5, 6 or 7
   - [ ] Trainee
   - [ ] Experienced Technical, Supervisor or Manager
   - [ ] Academically Qualified Person (AQP)

**SECTION C - Declaration - This Section is NOT mandatory, if a VAT receipt is required please provide email address**

By completing and signing the declaration below, I certify that:
- The applicant meets the requirements for the CSCS card they are applying for.
- The applicant has been known to me for [ ] years.
- The applicant has had at least one year's on-site experience or other experience appropriate to the occupation, in the last 3 after initial training (not applicable for Trainee).

Employer name (if applicable):

Address:  

Postcode:  

Signature:  

Print name:  

Telephone number:  

Date:  

CSCS Registration Number (if applicable):  

Email Address (for VAT receipt):

Please send VAT receipt:  

Send form to CSCS, PO Box 114, Bircham Newton, King's Lynn, Norfolk, PE31 6XD
Section D - Evidence requirements

Evidence Required

Renewals - no other proof is required.*

NVQ or SVQ route - a photocopy of your NVQ or SVQ certificate at level 3, 4, 5, 6, or 7.*

Trainee route - proof of registration onto an NVQ or SVQ or another further / higher education construction related qualification.*

Experienced Technical Supervisor or Manager - you must provide proof of NVQ or SVQ registration and profiling at an NVQ or SVQ accredited centre. The NVQ or SVQ should be achieved within the life of the card.*

Academically Qualified Person (AQP) - a copy of your Construction related Degree, HND or HNC, please visit www.cscs.uk.com/aqp for a full list of acceptable qualifications.*

*The CITB Health, safety and environment test at the appropriate level must have been passed within 2 years of making your application. Confirmation of this test will be stored on the CITB database.

Visit www.cscs.uk.com/occupations or call 0344 994 4777 to find out the level of test required.

Section E - Check list for returning application forms

IF YOU HAVE NOT ALREADY DONE SO RING 0344 994 4777 TO FIND OUT HOW YOU CAN GET A FASTER SERVICE.

Quick Check List
Before returning your application please ensure that you have:

- Completed Section A with your details, attached a photograph and signed and dated the form.
- Indicated your occupation and which card type you require in Section B.
- Included any copy evidence as detailed in Section D.
- Payment - either
  - Enclosed payment of £30.00 by cheque (cheques should be made payable to CITB) or
  - If you have pre-paid for your application form enter the authorisation code you were given (see box in top right hand corner of front of this form.)

Send form to CSCS, PO Box 114, Bircham Newton, King's Lynn, Norfolk, PE31 6XD

Note: Only original signatures will be accepted, photocopy or per pro (pp) signatures will NOT be accepted.